

6.6 PROCEDURE FOR BILLS DISTRIBUTION

- 6.6.1 The Bill Distributor shall deliver the bills at the premises of the consumers within a day of receipt of the bill for distribution.
- 6.6.2 Electricity bill shall be available on DISCO's (DISCO to insert its name) website for downloading & payment
- 6.6.3 AM (O), DM (O) and SE (Operation) shall ensure delivery of bills within stipulated time.

6.7 COLLECTION /PAYMENT OF ELECTRICITY BILLS

- 6.7.1 All Commercial Bank Branches and Post Offices of the respective City/District where connection exists shall be collecting electricity bills from consumers who have been given option to deposit their electricity bills in any designated bank branch/post office. Online payment and payment through ATM Card/Credit Cards or through cross cheques at designated bank branches can also be made where possible. NADRA KIOSK are also authorized to collect electricity bills.
- 6.7.2 In order to avoid Late Payment Surcharge (LPS), consumers shall pay their bills within due date. Consumers can also make payments in Revenue Offices through crossed cheques/ pay orders/ bank drafts. However, in order to avoid late payment surcharge, the cheque/bank draft/pay order, be deposited to the Revenue Office and the bank branch at least three days prior to due date so as to ensure realization within due date.

6.8 EXTENSION OF DUE DATE FOR PAYMENT AND INSTALLMENTS OF ELECTRICITY BILLS:

- 6.8.1 Late Payment Surcharge (LPS) will not be imposed where due date is extended.
- 6.8.2 If request for installment of current month's bill is made then:
 - a. There shall be no markup or LPS if first installment is paid within the due date.
 - b. The remaining installments shall be paid with markup @ 14% (per annum) on pro-rata basis.
- 6.8.3 The DISCOs may provide facility of installments and extension in due date for payment of bills as per their business requirements.
- 6.8.4 The DISCO shall generate computerized bills upon allowing installments and extension in due date.