



**INVITATION FOR PREQUALIFICATION FOR PROCUREMENT
OF TYRES FOR OFFICIAL VEHICLES OF NEPRA THROUGH
OPEN FRAMEWORK AGREEMENT (S)**

Tender No. 06/2025

National Electric Power Regulatory Authority
NEPRA Tower, Attaturk Avenue
G-5/1, Islamabad
Phone: 051-2013200, Fax: 051-9210215
www.nepra.org.pk



**NATIONAL ELECTRIC POWER REGULATORY AUTHORITY
(NEPRA)**

NEPRA Tender No. 06/2025

**INVITATION FOR PREQUALIFICATION FOR PROCUREMENT OF TYRES
THROUGH OPEN FRAMEWORK AGREEMENTS(S)**

National Electric Power Regulatory Authority (NEPRA), a statutory body constituted under Act of Parliament (XL of 1997) to regulate the provisions of electric power sector, invites applications from the Distributors/ Retailers/General order Suppliers/Companies for supply, fixing and wheel balancing/alignment of tyres for official vehicles of NEPRA through Open Framework Agreement having set up at Rawalpindi/Islamabad and are:

- i)- Registered with Income Tax / Sales Tax Departments;
- ii)- In active taxpayers' list of the FBR;
- iii)- Having Minimum three years of relevant experience

2. The proposals, prepared in accordance with the instructions in the pre-qualification documents, must be submitted through E-Pak Acquisition and Disposal System i.e. e-PADS on or before **8th May, 2025 @ 1400 hours**. The proposals will be opened on the same day at **1430 hours** through EPAD. This advertisement and tender document are also available on NEPRA & PPRA websites at www.nepra.org.pk/tenders and www.ppra.org.pk respectively.

Director General (Administration/HR)

NEPRA Tower, Ataturk Avenue (East) G-5/1, Islamabad

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www.nepra.org.pk, info@nepra.org.pk

SECTION-I

Schedule to Tender

Sr. #	Activity Description	Schedule
1	Tender No.	No. 06/2025
2	Sale of Pre-Qualification Document (PQD)	8 th May, 2025 Pre-Qualification document may be downloaded from PPRA / NEPRA websites free of cost.
3	Time & Last Date of Depositing of bid documents.	Before 1400 hrs on 8 th May 2025
4	Time & Date of Opening of Tender Bid	At 1430 hrs on 8 th May 2025
5	Services to be offered	Supply, fixing and wheel balancing/alignment of Tyres for official vehicles of NEPRA
6	Period of Contract	3 years from the date of award of contract.
7	Amount of Bid Security to be Deposited	Rs. 20,000/-; in the form of Pay Order/Call Deposit in favour of NEPRA
8	Amount of Performance Security	Rs. 50,000/-

1. **INTRODUCTION:**

National Electric Power Regulatory Authority (NEPRA), has been established as a Regulatory Authority under section 3 of Generation, Transmission and Distribution of Electric Power, Act 1997 for regulating the provision of electric power sector in Pakistan.

This Pre-Qualification Document (PQD) enlists the criteria for Suppliers / Distributors/ General Order Suppliers / Companies to place them on NEPRA's Panel for Tyres through Open Framework Agreement(s). Bidders are required to provide information as mentioned vide **Annex-A** of these documents.

2. **OBJECTIVE:**

Enlistment of Suppliers/ Distributors/ General Order Suppliers / Companies for the provision and fixing of Tyres through Open Framework Contract.

3. **SCOPE OF WORK:**

Tyres are common use items and are required by the NEPRA on recurrent basis; hence, suppliers/fixer are required, who can provide same on need/demand basis within seven (07) days of issuance of work order/ call-off order.

The interested bidders may visit NEPRA for seeking any further details.

4. **ELIGIBLE BIDDERS:**

Only those companies and firms who have valid registration(s) and have a setup at Rawalpindi & Islamabad can participate. The Income Tax and Sales Tax registration certificates must be attached with the sealed company profiles along-with evidences of relevant works.

5. **ELIGIBILITY CRITERIA:**

MANDATORY REQUIREMENTS FOR BIDDERS

Sr. No.	Parameter	Yes	No
i.	Tax Registration		
ii.	Active Filer Status		
iii.	Copy of NTN & STN		
iv.	Bidder(s) having at least experience of 3 years		
v.	Litigation History (if any)/ Affidavit that the firm is not blacklisted (Annex-B)		
vi.	Conflict of interest undertaking (Annex-C)		

Note:

- Proof of aforesaid parameters must be provided.
- Bidders who fail to provide supporting documents will not be entertained

Name of the Bidder: _____

6. **Undertaking:**

That the information submitted in the Pre-Qualification documents is true; whereby, found false or deceptive, NEPRA reserves the right to disqualify the bidder from existing and all of the future biddings as per PPRA Rules.

Seal and Signature of the bidder with date:

.....
General Terms and Conditions

7. Bid Security amounting to Rs. 20,000/- (refundable) in the form of Pay Order in favour of NEPRA must be attached with the submitted bid(s). No bid will be accepted without the bid security.
8. Successful bidder(s) will submit an amount of Rs. **50,000/-**, as Performance Security Deposit (refundable) along with the contract agreement, which will be released only upon successful completion of the contract period.
9. Delivery/Fixing of tyres through Open Framework Agreement shall be made by the successful bidder(s) without any extra/additional charges within 7 days of issuance of call off order/purchase order/work order. In case of non-compliance Rs. 500/- will be deducted per day from the payable amount.
10. The bidder(s) must attach with the bid with substantial evidence regarding their registration with FBR for income tax and GST, active tax payer and minimum three years' experience and an affidavit that the firm has not been blacklisted by any Government/Semi Government organization (Annex-B).
11. NEPRA shall evaluate the Prequalification Proposals in a manner prescribed in advance and reject any Proposal which doesn't conform to the specified requirements.
12. For each call off order, NEPRA shall call up quotations in sealed envelope as annexed (**Annex- C**) to this document from the prequalified suppliers on its panel and award the work to the supplier who has quoted the lowest rates; however, if two or more prequalified suppliers quote same rates for either of the job assignments, **the bidder/firm who may provide the required supplies in the shortest possible time will be given preference.**
13. After the prequalification, the shortlisted suppliers will have to sign the agreement within 7 days after intimation by NEPRA; otherwise, will be debarred from the right of placement in NEPRA's panel.

14. Payment will be made by NEPRA within two weeks on production of the following subject to deduction of all taxes as per government law:
- (a) Bill(s) in original
 - (b) Delivery Challan(s)
 - (c) NEPRA Purchase Order(s)
15. The bidder himself will be responsible for ensuring that the EOI submitted is in accordance with the instructions stated herein. Any EOI is not submitted within the prescribed deadline will not be considered / entertained.
16. The bidder cannot modify or withdraw his bid after submission.
17. NEPRA reserves the right to forfeit the performance security deposit in case of breach of any clause of the contract by the contractor.
18. Sealed PQD along-with required documents must be delivered to this office on 8th May, 2025 before 1400 hrs and will be opened the same day at 1430 hrs in the presence of available participants.
19. NEPRA may on need basis pre-qualify new suppliers or service providers during continuity of framework agreements in terms of Regulation 16(A)(5) of PPRA Rules, with previously pre-qualified suppliers or service providers.
20. NEPRA reserves the right to accept or reject all bids as per PPRA rules.
21. Bidders are also required to submit the details on the prescribed proforma attached herewith the tender documents for correspondence. Moreover, the bidders are also required to provide complete profile, product line details and names of the clients on bidder's approved panel.
22. **Tyres Required by NEPRA**

NEPRA maintains a fleet of around 70 vehicles and the procurement of tyres is made on need basis. Therefore, the exact quality/estimate cannot be ascertained. However, the sizes of the tyres are stated hereunder:

155-70-R12	175-70-R13
165-65-R14	185-R14C
185-60-R15	185-65-R15
195-R15C	195-65-R15
205-70-R15C	205-55-R16
265-65-R17	265/60/R-18

(Note: Quantity for each size will be conveyed vide call off order/ work order to pre-qualified bidders in writing as and when required, moreover, in case of requirement of further size(s), same will be conveyed in advance to all the pre-qualified bidders through call-off order for obtaining quotations / rates and estimated time of supply.)

Prequalification Criteria

Evaluation Criteria of the contesting bidding firms/ contractors will be carried out on the basis of following procedure:

Description	Maximum Marks
Financial Strength/Compliance (Proof must be provided) Bank Statement (i) Annual Turnover of 02 Million or above (iii) Annual Turnover of 02 Million or below	10 Marks 10 Marks 05 Marks
Company Profile: Experience for supply/fixing and wheel balancing/alignment of TYRES: (i) *Operational Experience (a) 05 years (b) 06 years (c) 07 years (d) 08 years (e) 09 years & above [* Supply of Tyres would only be considered from the submitted copies of work orders]	30 Marks 10 Marks 15 Marks 20 Marks 25 Marks 30 Marks
*Projects Handled with respect to supply/fixing and wheel balancing/alignment of tyres: Supply /fixing and wheel balancing/alignment of TYRES to Government/Autonomous Bodies during last 03 years (a) Upto 05 Projects (b) 06 to 10 Projects (c) 11 to 15 Projects (d) 16 to 20 Projects (e) 21 & above Only such projects will be considered where supply, fixing and wheel balancing/alignment of Tyres have been executed after signing of a formal contract agreement with public organizations. *Subject to provision of work orders, supply orders and delivery challan	30 Marks 05 Marks 10 Marks 15 Marks 20 Marks 30 Marks
Machines: i) Self-owned Tyres Replacement Machines ii) Self-owned Wheels Balancing Machines iii) Self-owned Nitrogen Gas for Tyres Machines Proof Must be provided & a team from NEPRA may physically visit to check same	30 Marks 10 Marks 10 Marks 10 Marks
Total Marks	100
Passing Marks	60%

The proposals without evidence/supporting documents will be rejected. Minimum marks for pre-qualification are 60%.

23. NEPRA shall pre-qualify top three to five (03-05) bidders for the supply /fixing and wheel balancing/alignment of tyres through Open Framework Agreement at NEPRA for a period of three (03) years; whereby, call off orders / work orders will be placed as per the specimen attached to this document.

24. **GENERAL INSTRUCTIONS TO THE BIDDERS**

- i. The interested Suppliers / Distributors / General Order Suppliers / Companies for Provision of Tyres through Open Framework Agreement having the requisite registration(s) and a proper setup in Rawalpindi / Islamabad can submit their documents for prequalification.
- ii. This Pre-Qualification Process is only for shortlisting the Supply/fixing and wheel balancing/alignment of Tyres for provision of Tyres through Open Framework Agreement on recurring supply/fixing and wheel balancing/alignment basis.
- iii. The proposals submitted by the firms shall be evaluated as per the criteria mentioned above and the pre-qualified Tyres Vendor for placement on NEPRA's Panel as supplier of Tyres through Open Framework Agreement(s).
- iv. NEPRA reserves the right to de-list all the Pre-Qualified Suppliers from its panel at any stage as per PPRA Rules.
- v. In case, any pre-qualified supplier is placed on NEPRA's Panel, it would not confer any right whatsoever for any payment unless they have delivered the supplies as per the work order.
- vi. Upon pre-qualification, the pre-qualified supplier shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this agreement to any other Service Provider or organization by whatever name be called without the prior written consent of the designated NEPRA Official.
- vii. NEPRA reserves the right to cancel/nullify the received quotes on the basis of rates reasonability.
- viii. Each successful bidder will have to submit the conflict-of-interest certificate to NEPRA on the prescribed format along-with the signed open framework contract agreement.

BASIC INFORMATION OF APPLICANT

Prospective Applicant

- (a) Name: _____
- (b) Address of the corporate headquarters and its branch office (s), Pakistan: _____
- (c) Date of incorporation and / or commencement of business: _____
- (d) Type (corporation, partnership, etc): _____
- (e) Telephone No: _____
- (f) Cell No: _____
- (g) Fax: No _____
- (h) Email: _____
- (i) NTN Registration No. _____ and STN _____
- (j) Registration with professional body:- _____

**Details of individual (s) who will serve as the point of contact/
Communication for the Bidder's company:**

- (a) Name: _____
- (b) Designation: _____
- (c) Address: _____
- (d) Telephone No. _____
- (e) Cell No. _____
- (f) E-mail address: _____
- (g) Fax No. _____

Signature & Seal of Authorize Representative

Affidavit for Non-Blacklisting of Firm
[PRINT ON STAMP PAPER]

Non-judicial stamp paper (with a value of Rs. 100)

Date: _____

AFFIDAVIT

It is hereby solemnly confirmed and declared that M/s -----, is declaring on oath that the Applicant:

- is not in bankruptcy or liquidation proceedings;
- has never been declared ineligible/blacklisted by Government/ Semi-Government/ Agency or Authority or any employer till date due to the any reasons
- has not been convicted of, fraud, corruption, collusion or money laundering;
- is not aware of any conflict of interest or potential conflict of interest arising from prior or existing contracts or relationships which could materially affect its capability to comply with its obligations; and
- does not fall within any of the circumstances for ineligibility or disqualifications

(Stamp of Company)

(Signatures of Authorized Rep)

Company Name

Attestation by Oath Commissioner and/or Notary Public

CONFLICT OF INTEREST
UNDERTAKING

Undertaking

I hereby certify that to my knowledge, there is no conflict of interest involving the vendor named below:

- i. No NEPRA official or employee has an ownership interest in vendor's company or is deriving personal financial gain from this contract.
- ii. No NEPRA official's or employee's immediate family member has an ownership interest in vendor's company or is deriving personal financial gain from this contract.
- iii. No retired or separated NEPRA official or employee, who has been retired or separated from the organization for less than two (2) years has an ownership interest in vendor's company.
- iv. No NEPRA official or employee is contemporaneously employed or prospectively to be employed with the vendor.
- v. Vendor hereby declares it has not and will not provide gifts or hospitality of any rupee value or any other tokens to any NEPRA official or employee to obtain or maintain a contract.
- vi. Please note any exceptions below:
 - a. Vendor Name: _____
 - b. Vendor Phone No: _____
 - c. Conflict of Interest Disclosure:
 - i. Name and designation of NEPRA Official, employee or immediate family members with whom there may be a potential conflict of interest: _____
 - ii. Relationship to official: _____
 - iii. Interest in vendor's company: _____
 - iv. Any other information: _____

4. I certify that the information provided is true and correct by my signature below:

Name & Signature of Vendor: _____

Date: _____

CNIC /NTN No: _____

Witness Information:

I. Name: _____
CNIC No.: _____

2. Name: _____
CNIC No.: _____

CALL OFF ORDER

To,
ABC,
Resident Off,
Islamabad/Rawalpindi.
Tel:

Subject: **CALL OFF ORDER FOR SUPPLY, FIXING AND BALANCING/ALIGNMENT OF TYRES**

In pursuance of Pre-Qualification Document No. 13/2023 and the Open Framework Contract Agreement between NEPRA and your Company/Firm, the call off order is placed for the supply of following items in terms of relevant provisions of the pre-qualification documents and contract agreement:

Sr. No.	Parameter	Size	Qty	Brand Name	Country of Manufacturer	Production Date	Total Price Exclusive of Tax
						Must not be older than 6 months	
Total Price without Tax							
Total GST							
Total Price Inclusive of Taxes							

Note. Quotations/Estimate of only those bidders will be accepted who provide the brand for tyres duly recommended/installed at ex-factory by the manufacturer. In case of non-availability, the tyres of equivalent quality/ brand will be given preference.

2. You are required to fill in the table above and submit rates within three (03) days of issuance of this call off order at the office of Director General (Admin./HR), NEPRA Tower Attaturk Avenue (East), G-5/1, Islamabad in a sealed envelope. Preference will also be given to the vendor who provides supplies with the latest production dates.

Director (Administration.)

Submission:

I hereby take on to deliver the above quoted products with _____ number of days after receipt of the work order from NEPRA.

Seal of Bidder
(Name of Bidder)
Date:_____