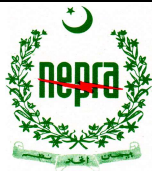




**INVITATION FOR HIRING OF “GENERAL ORDER SUPPLIER(s)” AT NEPRA TOWER
THROUGH OPEN FRAMEWORK AGREEMENT(S)**

Tender No. 14/2025

National Electric Power Regulatory Authority
NEPRA Tower, Ataturk Avenue (East)
G-5/1, Islamabad
Phone: 051-2013200, Fax: 051-9210215
www.nepra.org.pk



**National Electric Power Regulatory Authority
(NEPRA)**

Tender No. 14/2025

INVITATION FOR HIRING OF GENERAL ORDER SUPPLIER(s)

National Electric Power Regulatory Authority (NEPRA), a statutory body constituted under Act of Parliament (XL of 1997), for regulating the provisions of electric power sector. NEPRA invites applications from the Firms / Companies / Vendors (having set up at Rawalpindi/Islamabad) for **Hiring of as General Order Supplier(s) for Operation and Maintenance Works at NEPRA Tower** through open framework agreement(s) and are:

- i)- Registered with Income Tax /Sales Tax Departments.
- ii)- In active taxpayers' list of the FBR.
- iii)- Having minimum Three years relevant experience.

2. Pre-qualification/hiring documents, containing detailed terms and conditions, detail of items, method of hiring, procedure for submission of documents, bid security, opening of proposals, evaluation criteria, clarification/rejection of proposals etc. are available for the interested bidders for free of cost at the Office of Assistant Director (Admin), NEPRA Tower, Ataturk Avenue (East), G-5/1, Islamabad

3. Only the hired firms shall be entitled to participate in the procurement proceedings after signing the open framework Agreements with the procuring agency for a period of three years, and the Invitation for call of Quotation will also be sent to the Pre-qualified Applicants subsequently.

4. The proposals, prepared in accordance with instructions in the documents must reach at the Office of Assistant Director (Admin), NEPRA Tower Ataturk Avenue (East), G-5/1, Islamabad by **1400 hrs on 30.09.2025** or before. Proposal will be opened on **same day at 1430 hrs** in the presence of the bidders, who may choose to be present.

5- This advertisement and tender document are also available on NEPRA & PPRA websites at www.nepra.org.pk/tenders and www.ppra.org.pk respectively.

MR. WASIM ANWAR BHINDER
Director General (Administration/HR)
NEPRA Tower, Ataturk Avenue (East), G-5/1, Islamabad
PABX: +92 51 2013200, Fax: 051-9210215,
www.nepra.org.pk, info@nepra.org.pk

SECTION – I

Schedule to Tender

Sr.#	Activity Description	Schedule
1	Tender No.	No 14/2025
2	Pre-Qualification Document (PQD)	PQDs must be submitted to the office of Assistant Director (Admin)
3	Time & Last Date of Depositing PQD	30 th day of September , 2025 upto 1400 hrs
4	Time & Date of Opening of Tender Bid	30 th day of September, 2025 at 1430 hrs
5	Services to be offered	General Order Supplies through open framework agreement(s) as per { Annex-I (A, B, C & D) }
6	Period of Contract	3 years from the date of award of contract.
7	Amount of Bid Security to be Deposited	<ul style="list-style-type: none"> Rs. 25,000/-; in the form of Pay Order/Call Deposit in favour of NEPRA The original bid security must be submitted to NEPRA office The bid security of the successful bidder will be released upon furnishing the performance security. The bid security of unsuccessful bidders will be released after hiring of bidders.
8	Amount of Performance Security	<ul style="list-style-type: none"> Rs. 50,000/- (In the form of Pay Order/Call Deposit in favour of NEPRA) The Performance Security will be released upon successful completion of the contract period.

1. **INTRODUCTION:**

National Electric Power Regulatory Authority (NEPRA), statutory body constituted under Act of Parliament (XL of 1997), for regulating the provisions of electric power sector in Pakistan.

This Document (PQD) enlists the criteria for General Order Suppliers/Companies/Vendors to place them on NEPRA's Panel for supply of general items, through Open Framework Agreement(s). Bidders are required to provide information as mentioned vide **Annex-II** of these documents.

2. **OBJECTIVE:**

Enlistment of General Order Suppliers/Companies/Vendors for supply of items used for operation and maintenance of the building through Open Framework Agreement.

3. **SCOPE OF WORK/SUPPLIES:**

Supply of items as provided at **Annex-I(A, B, C & D)**, which are common use items and are required by the NEPRA on recurrent basis; hence, suppliers are required, who can provide same on requirement/demand basis within seven (07) days of issuance of purchase order/call-off order.

The interested bidders may visit NEPRA for checking/discuss the quality of supplies.

4. **ELIGIBLE BIDDERS:**

Only those companies and firms who have valid registration(s) and setup at Rawalpindi & Islamabad can participate. The Income Tax and Sales Tax registration certificates must be attached with the sealed company profiles along-with evidences of relevant works/supplies.

5. **ELIGIBILITY CRITERIA:**

MANDATORY REQUIREMENTS FOR BIDDERS

Sr. No.	Parameter	Yes	No
i.	Tax Registration		
ii.	Active Filer Status		
iii.	Copy of NTN & STN		
iv.	Having setup/office in Rawalpindi/Islamabad		
v.	Bidder(s) having at least experience of 3 years		
vi.	Litigation History (if any) Annex-III		
vii.	Conflict of Interest Annex-V		

Note: Undertaking of prescribed format vis a vis:-

- Proof of aforesaid parameters must be provided.
- Bidders who fail to provide supporting documents will not be entertained.

Name of the Bidder: _____

6. **Undertaking:**

That the information submitted in the Documents is true; whereby, found false or deceptive, NEPRA reserves the right to disqualify the bidder from existing and all of the future biddings as per PPRA Rules.

Seal and Signature of the bidder with date:

.....

General Terms and Conditions

1. Bid Security amounting to **Rs. 25,000/-** (refundable) in the form of Pay Order/ Call Deposit in favour of NEPRA must be attached with the submitted bid(s). No bid will be accepted without the bid security.
2. Successful bidder(s) will submit an amount of Rs. **50,000/-**, as Performance Security Deposit (refundable) along with the contract agreement, which will be released only upon successful completion of the contract period.
3. Delivery of required items through Open Framework Agreement shall be made by the successful bidder(s) at NEPRA Tower without any extra/additional charges within 7 days (or as mentioned) of issuance of call off order/purchase order. In case of non-compliance, Rs. 500/- will be deducted per day from the payable amount.
4. The bidder(s) must attach substantial evidence with the bid regarding their registration with FBR for income tax and GST, active tax payer and minimum three years' experience and an affidavit that the firm has not been blacklisted by any Government/Semi Government organization.
5. NEPRA shall evaluate the bidding documents in a manner prescribed in advance and may reject any proposal which doesn't conform to the specified requirements.
6. For each call off order/purchase order, NEPRA shall call up quotations in sealed envelope as annexed (**Annex-IV**) to this document from the pre-qualified suppliers on its panel and award the work to the supplier who quoted the lowest rates; however, if two or more pre-qualified suppliers quote same rates for either of the job assignments, **the bidder/firm who may provide the required supplies in the shortest possible time, will be given preference.**
7. After the pre-qualification, the shortlisted suppliers will have to sign the agreements within 14 days after intimation by NEPRA; otherwise, will be debarred from the right of placement on NEPRA's panel.
8. Payment to the selected vendor will be made by NEPRA within two weeks on production of the following subject to deduction of all taxes as per government law:
 - (a) Bill(s) in original
 - (b) Delivery Challan(s)
 - (c) NEPRA Purchase Order(s)
9. The bidder himself will be responsible for ensuring that the PQDs submitted is in accordance with the instructions stated herein. Any PQDs not submitted within the prescribed deadline will not be considered / entertained.
10. The bidder cannot modify or withdraw his bid after submission.
11. NEPRA reserves the right to forfeit the performance security deposit in case of breach of any clause of the contract by the contractor.
12. PQD along-with required documents must be submitted to the office of Assistant Director (Admin) dated 30th day of September, 2025 before 1400 hrs and will be opened the same day at 1430 hrs in the presence of available participants.
13. NEPRA may on need basis pre-qualify new suppliers or service providers during continuity of framework agreements in terms of Regulation 16(A)(5) of PPRA Rules, with previously pre-qualified suppliers or service providers.

14. NEPRA reserves the right to accept or reject all bids as per PPRA rules.
15. Bidders are also required to submit the details on the prescribed proforma attached herewith the tender documents for correspondence. Moreover, the bidders are also required to provide complete profile, product line details and names of the clients on bidders approved panel.
16. **Provisional Annual Estimate**

The provisional single unit estimates including description, specification may be provided as per **Annex-I (A, B, C & D)** of this document for ready reference, however, actual supplies/ detailed specifications will be demanded on need basis and day to day consumption requirements, irrespective of the quantities mentioned therein.

17. **Pre-qualification Criteria**

Pre-qualification will be carried out on the following minimum pass / fail criteria regarding the applicant's general and particular experience, personal and supply capabilities, financial position. The Client reserves the right to waive minor deviations, if they don't materially affect the capability of an applicant to perform the contract.

Sr. No.	Category	Weightage/ Marks
1	Experience Record	50
3	General Capabilities	10
4	Financial Strength/ Compliance	20
Total:		80

(1) **Experience Record:**

Credit Marks for experience shall be awarded on the basis of following qualifications:

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
1	Overall experience of the firms/organizations/vendors/ general order suppliers	10	Experience more than 5 years
		8	Experience between 4 to 5 years
		5	Experience between 3 to 4 years
2	Delivery of items as general order supplier to government organizations in last five years.	20	2 marks for each completed order of minimum amount Rs.100,000/- Maximum marks 20
3	Enlisted/ framework agreement(s) as similar items /general order suppliers at any government organizations	20	5 marks of each agreement/enlistment of government organization

(2) **General Capability**

Credit Marks shall be granted on the basis of the following criteria:

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
1	Performance Certificates by Major Clients	10	02 marks will be given for each furnished certificate of minimum Rs. 100,000/- supplies.

(3) Financial Strength/Compliance:

Credit Marks shall be awarded on the basis of the following criteria:

Sr. No.	Description	Marks Assigned	Criteria for Marks Obtained
1	Bank statement of company account for last three years	10	Full Marks will be given to the firm providing Financial Statements and last three year completed project worth at least 1 million a year. However 5 marks will be for half Million per year
2	No Litigation history Never Blacklisted Certificate (Proforma of Affidavit is attached as Annex-III)	5	5 points will be given in case affidavit by the company that it has not been black listed is attached.
	Litigation History in which Decision has been given against the firm(s)	5	In case the firm is involved in any litigation, no marks will be given and 5 points will be added in case affidavit of no litigation is attached.

Note: 1- Documentary evidence of each category purchase order must be attached.

2- The above data forms can be verified independently by NEPRA and any fabricated statement by the bidder may result in termination of the Contract, forfeiture of pending payments and blacklisting of the Company etc. The proposals without evidence/supporting documents will be rejected. **Minimum marks for qualification/passing are 65%.**

18. NEPRA shall prequalify all or up to five (5) bidders meeting the shortlisting criteria but not less than three (3) bidders for the General Order Supplies to NEPRA through Open Framework Agreement for a period of three (03) years; whereby, call off orders/work order will be placed as per the specimen attached to this document.

19. GENERAL INSTRUCTIONS TO THE BIDDERS

- The interested General Order Suppliers / Companies / vendors for supply of general items through Open Framework Agreement having the requisite registration(s) and a proper setup in Rawalpindi /Islamabad can submit their documents for pre-qualification.
- The interested firms themselves will be responsible for ensuring that the PQDs submitted are in accordance with the instructions stated herein. Any proposal not submitted within the prescribed deadline will not be considered/entertained.
- The intended firm cannot modify or withdraw its proposal after submission.
- This Pre-Qualification Process is only for shortlisting the Suppliers/General Order Suppliers/Companies/Vendors for supply of items appended as **Annex-I (A, B, C & D)** through Open Framework Agreement on recurring supply basis. A meeting of all the participants will also be held (if necessary) before the finalization of the list of suppliers.

- v. The proposals submitted by the firms shall be evaluated as per the criteria mentioned above for pre-qualification of General Order Suppliers/Companies/Vendors for placement on NEPRA's Panel as supplier for general items through Open Framework Agreement(s).
- vi. NEPRA reserves the right to de-list all the Pre-Qualified Suppliers from its panel at any stage as per PPRA Rules.
- vii. In case, any pre-qualified supplier is placed on NEPRA's Panel, it would not confer any right whatsoever for any payment unless they have delivered the supplies as per the purchase order.
- viii. Upon pre-qualification, the supplier(s) shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this agreement to any other Service Provider or organization by whatever name be called without the prior written consent of the designated NEPRA Official.
- ix. NEPRA reserves the right to cancel/nullify the received quotes on the basis of rates reasonability.
- x. Each successful bidder will have to submit the conflict-of-interest certificate to NEPRA on the prescribed format placed as along-with the signed Open Framework Contract Agreement as per **Annex-VI**.

List of Civil, Aluminium & Plumbing Items

Sr. No.	Description of Items	Unit
1	Artificial Flowers	No.
2	Ablution/sink mixers	No.
3	Air fresheners	No.
4	Auto air fresheners	No.
5	Adjustable wrench (all sizes)	No.
6	Aluminum hardware	No.
7	Acids (drain opener)	Litter
8	Anchor bolts	No.
9	Axe	No.
10	Acrylic sheet	Sft/Sheet
11	Bricks	No.
12	Blocks Hollow/solid (concrete)	No.
13	Bleach(Liquid)	Litter
14	Barrel nipple	No.
15	Blades for Brush cutter	No.
16	Basin mixers	No.
17	Bibcock	No.
18	Bottle trap	No.
19	Bottles (empty)	No.
20	Beading/architrave (wooden)	Rft
21	Bracket (mild steel)	No.
22	Cabinet Locks	No.
23	Clay planters	No.
24	Cow dung manure	Pickup
25	Connection pipes	No.
26	Cleaning/washing of carpet/cloths/flags	No.
27	Cleaning of Soil/water tanks	LS/Job
28	Carpets	Sft/Sheet
29	Cement (Grey)	Bag
30	Cement (white)	Bag/Kg

Sr. No.	Description of Items	Unit
31	Chicken mesh	Sft
32	Coat hooks	No.
33	Core cutting	No.
34	Corner edge guard	Rft
35	Chromium plated (CP) nozzle	No.
36	Drawer locks	No.
37	Disinfectant	Litter
38	Discs (Tile cutting & steel cutting)	No.
39	Double bibcock	No.
40	Door closer	No.
41	Door stopper	No.
42	Drawer channel	Pair
43	Drill bits (all sizes)	No.
44	Drain Jali (Stainless steel)	No.
45	Dettol (Liquid)	Litter
46	Dettol (Surface cleaner)	Litter
47	Electric water mixer	No.
48	Enamel paint (gloss)	Gallon/Qtr.
49	Enamel paint (Matt)	Gallon/Qtr.
50	Elfie	Pack/bottle with Capacity
51	Epoxy (chemicals)	Kg/Litter
52	Epoxy water proofing	Job/Sft
53	Packer for water proofing	No.
54	Flag	No.
55	File (Raiti/takora)	No.
56	Flag pole (different size)	No.
57	Frosting sheet	Sft
58	Fertilizers (DAP & Urea)	Kg
59	Fuel oil (Petrol)	Litter
60	Lube oil	Litter
61	Float valve	No.
62	Flush tank	No.

Sr. No.	Description of Items	Unit
63	Floor hinge (Glass door)	No.
64	Floor matt (Rubber)	Sft
65	Floor end/L profile (Laminate/wooden)	Rft
66	Floor drain	No.
67	Fly screen	Sft
68	Gola (wooden)	Rft
69	Glue	Kg
70	Gloves (disposable)	Pair
71	Green cloth	Sft
72	Grass (carpet/loggings)	Sft/LS
73	Glass (of different sizes) Plain	Sft
74	Glass (of different sizes) Tempered	Sft
75	Glass door handles	No.
76	GI pipe (of different sizes)	Rft
77	GI specials (T, elbow, cross etc.)	No.
78	Grip plier	No.
79	Handles for Drawers/cabinets 4" & 6" (all type)	No.
80	Hinges (Piano)	Rft
81	Hinges (Hydraulic)	Pair/No.
82	Hinges (Wooden Door)	Pair/No.
83	Hinges (Aluminium Door)	No.
84	Heat resistant sheet	Sft
85	Hole saw	Set
86	Hammer	No.
87	Jet Shower	No.
88	Kerosene oil	Litter
89	Khurpa (Hoewing)	No.
90	Keys (spare for locks)	No.
91	L-drop (lock)	No.
92	D-Locks for glass door	No.
93	Labour (hiring)	Per Day
94	Lamination sheet	Sheet

Sr. No.	Description of Items	Unit
95	Locks for workstation	No.
96	Locks for wooden door	No.
97	Locks (Chapka)	No.
98	Ladders (aluminium/mild steel)	Per Foot Height
99	Locks cylinder	No.
100	Lakh Dana (garden Rue)	Kg
101	Laqour (for polish work)	Gallon/Pack
102	L-Key set	Set
103	Medium Density Fibre (MDF) Sheet	Sheet
104	Motorcycle tire	No.
105	Motorcycle brake shoe	Set
106	Motorcycle Helmet	No.
107	Mirror	Sft
108	Masks (Disposable)	No./ Packet
109	Marble (of different thickness and sizes)	Sft
110	Marble jelly	Kg
111	Magnetic catchers	No.
112	Mouse traps (glue Traps)	No.
113	Malmal (for polish work)	Role
114	Measuring tape	No.
115	Nails mild steel (all sizes)	Kg
116	Nail Steel (all sizes)	Packet
117	Nut/bolts (all)	No.
118	Paintings/ pictures	No.
119	PVC tape/profile	Rft
120	PVC Panels	Sft
121	Vinyl Floor (sheet/tiles)	Sft
122	Profile (for lamination sheet)	Rft
123	Polythane sheet	Sft/ Sqm
124	PPRC pipe	Rft
125	PPRC specials	No.
126	PPRC specials	No.

Sr. No.	Description of Items	Unit
127	Pipe clamps	No.
128	P-trap	No.
129	Pipe clamps	No.
130	Pipe Wrench (different sizes)	No.
131	Pipe cutter	No.
132	Pre-cast slabs	Per Slab
133	Plastic emulsion paint	Gallon
134	Plaster of Paris	Kg
135	Pavement marking paint	Litter/Kg
136	Plants (seasonal)	Pot
137	Plants Indoor & Outdoor(perennials)	No.
138	Pesticides	Litter/bottle Pack
139	Watering (Flexible) pipe plants	Rft
140	Paint remover	Pack/ Gallon
141	Paper tapes	No.
142	Patches for glass door (L & straight)	Set
143	Push bar lock (for emergency door)	No.
144	Pad locks	No.
145	Rowel Plug	Packet
146	Rubber bladder for Boosting pump	No.
147	Reinforcement bars	Kg
148	Repair of mild steel works	LS/Job
149	Re-netting of old chairs	No.
150	Repair of tools/brush cutter	LS/Job
151	Reflective tape	Sft
152	Rowel bolts	No.
153	Repair of Blinds	LS/Job
154	Roller for paint work	No.
155	Roller wheels for aluminium windows	No.
156	Roller Blinds	Sft
157	Rubber hammer	No.
158	Retarder (for polish work)	Pack/ Gallon

Sr. No.	Description of Items	Unit
159	Signage (strips)	No.
160	Signage (New frame+strips)	No.
161	Screw (all types and sizes)	Packet
162	Screw drivers	No.
163	Samad Bond/Cementex	Pack/Kg
164	Sand	Cft
165	Sickles (Dranti)	No.
166	Shovel (Bailcha)	No.
167	Safety cone (of different sizes)	No.
168	Turpentine oil	Litter
169	Stone crush	Cft
170	Sofa legs	No.
171	Soap dish (complete)	No.
172	Soap dish (only bowl without frame)	No.
173	Soap dispenser	No.
174	Safety valve	No.
175	spray paint	No.
176	Spirit (for polish work)	Litter
177	Spray bottles Empty(Plastic)	No.
178	Sand/ambry paper (Regmaar)	No./Roll
179	Sanitizer gel	Litter
180	Silicone (clear/white/black)	No.
181	Silicone gun	No.
182	Spindles (for different mixers)	No.
183	Shower panels	Set
184	Shower set	Set
185	Solvent Jointing solution (for PVC pipes)	Kg
186	Sprinklers	No.
187	Sword (for grass cutting)	No.
188	Sealer (for polish work)	Pack/Kg
189	Thinner	Litter
190	Toilet showers	No./ Packet

Sr. No.	Description of Items	Unit
191	Toilet fresheners	No.
192	T-cork	No.
193	Teflon tape	No.
194	Trowel (steel/wooden)	No.
195	Thermostat (for water heater)	No.
196	Thermocouple wire (for water heater)	No.
197	Tissue/ hand towels	Packet
198	Towel Rod	No.
199	Tower bolt	No.
200	Tissue paper holder	No.
201	Termite (Pesticide)	Litter
202	Termite treatment	LS/Job
203	Terracotta paint	Gallon
204	Threaded Rods	Rft/No.
205	Tile Bond	Bag
206	Tile joint filler	Packet
207	Tyre for wheel barrow	No.
208	uPVC pipes	Rft
209	uPVC specials (Tee, elbow, 45, bush, bend etc.)	No.
210	Urinal pushers	No.
211	Veneer sheet	Sheet
212	Vinyl emulsion (ultratex)	Bucket
213	Vase	No.
214	WD-40	No.
215	Wood (all type)	Rft/Length
216	Wall putty	Bucket
217	Weathershield paint	Gallon
218	Water proofing materials	Kg/Sft
219	Wall clock	No.
220	Wall paper	Sft
221	Writing board	No.
222	Wooden/ Laminate floor	Sft

Sr. No.	Description of Items	Unit
223	Wooden/ Laminate Skirting	Rft
224	Washbasins	No.
225	warnish (for polish work)	Pack/gallon
226	Wretched set	Set
227	Zebra Blinds	Sft
228	Aluminium windows	Sft
229	Aluminium Sections (2mm) different types	Rft
230	Asian Water closet (Orissa)	No.
231	Brush cutter	No.
232	Brush for paint work	No.
233	Ball valve	No.
234	Cast Iron manhole cover	No.
235	Ceramic Tiles	Sft
236	Curtains	Sft
237	Drill machine	No.
238	Degree cutter	No.
239	European Water closet	No.
240	Electric planer	No.
241	False ceiling (Aluminium DAMPA 2x2)	Sft
242	False ceiling (Gypsum with disco T 2x2)	Sft
243	False ceiling (Gypsum fixed with channels)	Sft
244	False ceiling (Plaster of Paris)	Sft
245	Gate valve	No.
246	Grinder machine	No.
247	Hacksaw cutter	No.
248	Honour board	No.
249	Lawn mover	No.
250	Meeting tables	No.
251	Non return valve	No.
252	Planter box	No.
253	Porcelain Tiles	Sft
254	PPRC welding machine	No.

Sr. No.	Description of Items	Unit
255	Reading lamp	No.
256	Spray machine	No.
257	Stainless steel Pipes	Rft
258	Saan machine	No.
259	Steel Amirah	Sft
260	Table Lamp	No.
261	Urinal (ceramic)	No.
262	Water heater (geyser)	No.
263	Wheel barrow	No.
264	Brick/ block masonry	Cft
265	Plaster	Sft
266	Concrete floor	Sft
267	Tuff paver	No.s/Sft
268	Excavation	Cft
269	Unblocking/clearing of sewer	LS/Job
270	Form work and Concrete	Cft
271	Mild steel dolly frame (6" & 10" wide)	Pre Rft
272	Leather cushioning on wall with ¼" or ½" MDF sheet	Sft
273	PVC sheet	Sft
Any other item communicated as per requirement		

List of HVAC Items

Sr. No.	Items	Unit
1.	Water dispenser	No.
2.	Refrigerator / Deep Freezer	No.
3.	LED TV's	No.
4.	Exhaust / pedestal / supply fan	No.
5.	Fan heater	No.
6.	Air purifier	No.
7.	PCB Cards	No.
8.	Refrigerants R-134a, R-410a, R-22, R-32	No.
9.	Compressors	No.
10.	Capacitors	No.
11.	Drain pumps	No.
12.	Outdoor Fan motor	No.
13.	Indoor Fan motor	No.
14.	Outdoor fan motor cover	No.
15.	Indoor expansion valve	No.
16.	Duct sealant	No.
17.	Insulation / aero flex	No.
18.	Splits AC's	No.
19.	Water dispenser base	No.
20.	Refrigerator base	No.
21.	Belts	No.
22.	Crankcase heater	No.
23.	Indoor / evaporator sensors	No.
24.	Condensers sensors	No.
25.	Solenoid valve	No.
26.	Solenoid coil	No.
27.	High / Low Pressures switches	No.
28.	Phase sequence cards	No.
29.	Blower cassette / Wall Mounted	No.
30.	Blower motor cassette / Wall Mounted	No.
31.	Air swing Motors	No.
32.	Magnetic contactors	No.
33.	Overload safety	No.
34.	Float switches Drain pumps	No.
35.	Microwave oven	No.
36.	Dry battery cell	No.
37.	Juicers blender	No.

Sr. No.	Items	Unit
38.	Phase failure relay	No.
39.	Motor bearing	No.
40.	Controller dimmers	No.
41.	Coffee machine & spare parts	No.
42.	IR display	No.
43.	Remote controllers	No.
44.	Copper pipes & fitting	RFt
45.	Drain pipes	RFt
46.	UPVC pipe & fittings	RFt
47.	PPR pipe & Fittings	RFt
48.	WD- 40	No.
49.	Cable Ties	No.
50.	Electrical cables	RFt
51.	VFD's	No.
52.	Breakers	No.
53.	AC bracket	No.
54.	Screws	No.
55.	Tools (HVAC) / hand tool , power Tools	No.
56.	BMS Software	No.
57.	Packing tapes	No.
58.	Raping tape	No.
59.	PVC tape	No.
60.	Service bag cassette / Wall Mounted	No.
61.	Pressure washer	No.
62.	Super glue / ELFIE	No.
63.	Compressor oil	No.
64.	Filter drier	No.
65.	Smart controller	No.
66.	Dongle key	No.
67.	Grease	No.
68.	LED stand	No.
69.	Outdoor fan / body shaft	No.
70.	AHU filters	No.
71.	AHU pre heater	No.
72.	Split ac filter	No.
73.	Split ac indoor outdoor sensors	No.
74.	Saddles	No.
75.	Ladder	No.
76.	Drain pain cassette / Wall Mounted	No.

Sr. No.	Items	Unit
77.	Supply air diffusers	No.
78.	Return air grills	No.
79.	Flexible pipe	RFt
80.	Communication cable	RFt
81.	Power cable	RFt
82.	Exhaust fan motor	No.
83.	Impeller	No.
84.	Welding kit	No.
85.	Welding rod copper	No.
86.	Welding rod bronze	No.
87.	Nitrogen cylinder	No.
88.	Oxygen cylinder	No.
89.	Faun gas	KG
90.	Teflon tape	No.
91.	Bonding solution	No.
92.	Rawal plug	No.
93.	Rawal bolt	No.
94.	Bracket set outdoor	No.
95.	Indoor unit plate	No.
96.	Nut bolt	No.
97.	Silicon	No.
98.	Silicon gun	No.
99.	Anker bolt	No.
100.	Calibration of HVAC equipment	No.
101.	MDS Miscellaneous Spare Parts	Nos.
102.	Maintenance works for HVAC systems	Job.
103.	Thermostats	Nos.
104.	TXV	Nos.
105.	All type of sensors	Nos.
106.	fans	Nos.
107.	Maintenance of fans	Job.
108.	Bearings	Nos.
109.	PCB cards repairing	No.
110.	Installation of HVAC equipment	No.
111.	Treaded rod	No.
112.	Duct works	RFT
113.	BMS hardware	No.
114.	GI ducting	RFT
115.	PI ducting	RFT

Sr. No.	Items	Unit
116.	Duct accessories	No.
117.	Duct insulations	RFT
118.	Copper piping insulations	RFT
119.	Fire damper	No.
120.	MS pipe	RFT
121.	Smoke detectors with supply fans	No.
122.	Antibacterial tablet for drain pans	No.
123.	Humidifier	No.
124.	Dehumidifier	No.
125.	PPE kit	No.
126.	Smart thermostat with wifi control	No.
127.	Micron gauge	No.
128.	Gauges	Nos.
129.	IR temperature Gun	No.
130.	Aluminium Tape	Nos.
131.	Lubricants	Nos.
132.	AHU cabin light	No.
133.	Vacuum pump	No.
134.	Equipment's tagging	No.
	Any other item pertaining to HVAC/ mechanical system	

List of Electrical/ Mechanical Items

Sr.No.	Item Descriptions	Unit
1	LED Rod	No.
2	LED Bulb	No.
3	LED Tube Light	No.
4	Emergency Lights	No.
5	Brace Nozzles	No.
6	Rubber Bladders	No.
7	High Temperature Greece	No.
8	Bearings (All Type)	No.
9	Bulb Holder	No.
10	Speakers	No.
11	Mic	No.
12	Amplifier	No.
13	Connector Strips	No.
14	Lugs	No.
15	Concrete Bit	No.
16	High Speed Bit	No.
17	PVC Sleeves	No.
18	Duct Patti	Rft.
19	Rawal Plug	pkt.
20	Rawal Bolt	No.
21	PVC Back Boxes	No.
22	PVC Pipe	Rft.
23	Power Plug	No.
24	Light Plug	No.
25	Duplex Power Socket	No.
26	Extension Lead Strips	No.
27	Gange Sheets	No.
28	Telephone Outlets	No.
29	Data Outlets	No.
30	Insect Killers	No.
31	Insect Killer Rod	No.
32	Insect Killer Starter	No.
33	Search Lights	No.
34	Beam Lights	No.
35	Ceiling Lights	No.
36	Picture Lights	No.
37	Table Lamps	No.

Sr.No.	Item Descriptions	Unit
38	Table Lamp Bulb	No.
39	Halogen Lights	No.
40	Power Cables	Coil.
41	Control Cables	Coil.
42	Wiring Cables	coil.
43	MATV Cable	coil.
44	Line Card Cables	coil.
45	RG-6 Cable	coil.
46	CAT-6 Cable	coil.
47	Data Cables	coil.
48	Steel Rope	Rft.
49	Copper Rope	Rft.
50	Earthing Cables	Rft.
51	Infrared Devices	No.
52	Telephone Sets	No.
53	Digital Steno Sets	No.
54	Wireless Sets	No.
55	U Clamps	No.
56	Facade Cleaning Machine Spares	No.
57	Wheels	No.
58	Locks	No.
59	Power DBs	No.
60	Power DBs Locks	No.
61	Circuit Breakers	No.
62	Air Circuit Breakers	No.
63	Earth Leakage Circuit Breakers	No.
64	Magnetic Contactors	No.
65	Current Transformers	No.
66	Potential Transformers	No.
67	Power Transformer Spares	No.
68	Relays	No.
69	Timers	No.
70	Push Buttons	No.
71	Indication Lights	No.
72	Volt Meters	No.
73	Ampere Meters	No.
74	Thimbles/Lugs	No.
75	Wire Numbering	No.
76	Relay Bases	No.

Sr.No.	Item Descriptions	Unit
77	Control Modules	No.
78	Power Factor Control Modules	No.
79	ATS Controllers	No.
80	Thermostat	No.
81	Panel Exhaust Fans	No.
82	Industrial Power Sockets	No.
83	Wire Sleeves	No.
84	Power Cable Sleeves	No.
85	Copper Strips	No.
86	Digital HT Relay	No.
87	Power Factor Regulator Relay	No.
88	Power Shoe (All type)	No.
89	Insulation Tape	No.
90	HT Tape	No.
91	Double Tape	No.
92	HT Kits	No.
93	HT Cables	No.
94	Power Supplies	No.
95	Buzzers	No.
96	Bracket Fans	No.
97	Ceiling Fans	No.
98	Circumatic Fans	No.
99	Mist Fans	No.
100	Exhaust Fans	No.
101	Wooden Screw (All type)	pkt.
102	Locks	No.
103	Nails saddle	pkt.
104	UPS	No.
105	Capacitors	No.
106	Pressure Switches	No.
107	DOL Starters	No.
108	Level Switches	No.
109	Static Charger	No.
110	Joky Pump Bladders	No.
111	Remote Control Bells	No.
112	Bed Switches	No.
113	Stablizers	No.
114	Electrical tools	No.
115	Over load relay	No.

Sr.No.	Item Descriptions	Unit
116	Phase sequence relay	No.
117	Indication lamp	No.
118	ON-OFF push button	No.
119	Cable Tie	Pkt.
120	Presence sensor	No.
121	LCD stand	No.
122	HRC Fuses	No.
123	Capacitor Bank	No
124	Biometric Door Lock	No.
125	Elfi	Pkt.
126	Dry battery 5Ah	No.
127	Dry battery 7Ah	No.
128	Dry battery 18Ah	No.
129	Dry battery 26Ah	No
130	Dry battery 38Ah	No.
131	Dry battery 100Ah	No.
132	Dry battery 125Ah	No.
133	Electric Kettle	No.
134	Hand Dryer	No.
135	Smoke Detectors	No.
136	Heat Detectors	No.
137	Manual Call Point	No.
138	Gas Detectors	No.
139	Sounders	No.
140	Fire Extinguishers	No.
141	Safety Warning Tape	No.
142	Safety Cones	No.
143	Mega Phone	No.
144	Pressure Relief Valve (Fire Fighting Pump)	No.
145	Breaching Inlet Valve (Fire Department connection)	No.
146	Air Vent Valve	No.
147	Fire Alarm Control Panel (GST)	No.
148	FACP Repeater Panel	No.
149	Exit Lights	No.
150	Fire Fighting Torch	No.
151	Safety Gloves	No.
152	Safety Goggles	No.
153	Safety Helmet	No.
154	Safety Blanket	No.

Sr.No.	Item Descriptions	Unit
155	Safety West	No.
156	Safety PPEs	No.
157	Hand Held Metal Detectors	No.
	Any Other Item as per requirement	

List of Furniture Items/ Repairs

Sr. No.	Description of Items	Unit
1	Armrest (for chair)	No.
2	Chair mechanism	No.
3	Chair hydraulic (cylinder)	No.
4	Repair of chairs	No.
5	Re-cushioning of sofas/chairs	Per Seat
6	Centre table	No.
7	Credenza	No.
8	Coat hanger	No.
9	Chairs (High Back)	No.
10	Chairs (Low back)	No.
11	Chairs (Visitor)	No.
12	Chairs (Auditorium)	No.
13	Sofa (single seat)	No.
14	Sofa (two seat)	No.
15	Sofa (three seat)	No.
16	Side/corner table	No.
17	Side rack	No.
18	Tables (executive)	No.
19	Workstations including drawer/keyboard tray set	No.
20	Chair wheels	No.
21	Cafeteria Tables	No.
22	Cafeteria chairs	No.
23	Cafeteria sofas	Seat/No.
24	Meeting table	No.
25	Filling cabinet made of veneer sheet with polish	Sft
26	Filling cabinet made of Lamination sheet	Sft
27	Rostrum	No.
28	Console set	Set
29	Drawer Rack	Set/Unit
Any other item communicated as per requirement		

BASIC INFORMATION OF APPLICANT**Prospective Applicant**

- (a) Name: _____
- (b) Address of the corporate headquarters and its branch office (s), Pakistan: _____
- (c) Date of incorporation and / or commencement of business: _____
- (d) Type (corporation, partnership, etc): _____
- (e) Telephone No: _____
- (f) Cell No: _____
- (g) Fax: _____
- (h) Email: _____
- (i) NTN Registration No. _____ and STN _____
- (j) Registration with professional body: _____

Details of individual (s) who will serve as the point of contact/Communication for the Bidder's company:

- (a) Name: _____
- (b) Designation: _____
- (c) Address: _____
- (d) Telephone No. _____
- (e) Cell No. _____
- (f) E-mail address: _____
- (g) Fax No. _____

Signature & Seal of Authorized Representative

Affidavit for Non-Blacklisting of Firm
[PRINT ON STAMP PAPER]

Non-judicial stamp paper (with a value of Rs. 100)

Date: _____

AFFIDAVIT

It is hereby solemnly confirmed and declared that M/s -----, is declaring on oath that the Applicant:

- is not in *bankruptcy* or liquidation proceedings;
- has *never* been declared *ineligible/blacklisted* by Government / Semi-Government / Agency or Authority or any employer till date due to the any reasons
- is not making any *misrepresentations* or concealing any material fact and detail;
- has not been convicted of, fraud, *corruption*, collusion or money laundering;
- is not aware of any conflict of interest or potential *conflict of interest* arising from prior or existing contracts or relationships which could materially affect its capability to comply with its obligations; and
- does not fall within any of the circumstances for *ineligibility* or disqualifications

(Stamp of Company)

(Signatures of Authorized Rep)

Company Name

Attestation by Oath Commissioner and/or Notary Public

CALL OFF QUOTATION

To,
ABC, Resident Off,
Islamabad/Rawalpindi.
Tel:

Subject: **CALL OFF QUOTATION FOR GENERAL ORDER SUPPLIES**

In pursuance of Pre-Qualification Document No. ____/2025 and the Open Framework Contract Agreement between NEPRA and your Company/Firm, the call off order is placed for the supply of following items in terms of relevant documents and contract agreement:

Sr. No.	Parameter	Qty	Unit Price without GST	GST	Total Price inclusive of Tax
1					
2					
3					
4					
5					
Total Price without GST					
Total GST					
Total Price Inclusive of Taxes					

2. You are required to fill in the table above and submit rates within three (03) days of issuance of this call off quotation at the office of Director (Admin./HR), NEPRA Tower Attaturk Avenue (East), G-5/1, Islamabad in a sealed envelope.

Assistant Director (Admin)

Submission:

I hereby take on to deliver the above quoted products within _____ number of days after receipt of the purchase order from NEPRA.

Seal of Bidder
(Name of Bidder)
Date: _____

CONFLICT OF INTEREST UNDERTAKING

Undertaking

I hereby certify that to my knowledge, there is no conflict of interest involving the vendor named below:

- i. No NEPRA official or employee has an ownership interest in vendor's company or is deriving personal financial gain from this contract.
- ii. No NEPRA official's or employee's immediate family member has an ownership interest in vendor's company or is deriving personal financial gain from this contract.
- iii. No retired or separated NEPRA official or employee, who has been retired or separated from the organization for less than two (2) years has an ownership interest in vendor's company.
- iv. No NEPRA official or employee is contemporaneously employed or prospectively to be employed with the vendor.
- v. Vendor hereby declares it has not and will not provide gifts or hospitality of any rupee value or any other tokens to any NEPRA official or employee to obtain or maintain a contract.
- vi. Please note any exceptions below:
 - a. Vendor Name: _____
 - b. Vendor Phone No: _____
 - c. Conflict of Interest Disclosure:
 - i. Name and designation of NEPRA Official, employee or immediate family members with whom there may be a potential conflict of interest: _____
 - ii. Relationship to official: _____
 - iii. Interest in vendor's company: _____
 - iv. Any other information: _____

4. I certify that the information provided is true and correct by my signature below:

Name & Signature of Vendor: _____

Date: _____

CNIC /NTN No: _____

Witness Information:

1. Name: _____

CNIC No.: _____

2. Name: _____

CNIC No.: _____

Contract Agreement

No.

Date:

M/s _____,

_____,

_____.

Ph:

Fax:

Subject: **Contract Agreement for the Procurement of General Supplies at NEPRA Office**

Ref: Your quotation No. _____ dated _____ 2025.

We are pleased to inform you that your documents for general order supplies bearing No. _____ dated _____ 2025 has been accepted for the purchase of general requirement items by NEPRA for the period of three (3) years commenced from signing of this agreement.

2. Specifications of the required items will be shared with the call of quotation(s).

3. Terms & Conditions are as under:

Completion of Supply/Items: Within 7 days (or as mentioned in the call of quotation) after issuance of purchase order.

Delay in Supply of Items: The NEPRA shall charge a penalty for delay in completion of supply of required items beyond completion period. After expiry of completion period, In case of non-compliance, Rs. 500/- will be deducted per day from the payable amount.

Specifications:

(i) All items are to be supplied in accordance with the specification listed in the call of quotation. Items should be brand new, genuine and should not be refurbished or repaired.

(ii) None of the terms and conditions set forth in the vender's quotation should be in conflict with the above condition.

Inspection, Certification, and Payment Condition: The supplier shall ensure that all items delivered under this Contract strictly conform to the technical specifications, standards, and requirements set forth in the pre-qualification/bidding documents. NEPRA shall not be liable to make any payment until the Supplier produce a certificate duly issued by the authorized representative of NEPRA, confirming that the delivered items have been inspected and found to be in full compliance with the requirements. Only upon submission of such certification shall the corresponding payment become due and payable to the supplier.

Termination at Convenience: NEPRA shall have the absolute right to terminate this Agreement, in whole or in part, at any time, without prior notice and without assigning any reason. In such event, the Suppliers shall not be entitled to any compensation, damages, loss of profit, or other claims whatsoever, except for the payment of items already delivered to and duly accepted by NEPRA in accordance with specifications and certification requirements of this Agreement.

Rate: Rate quoted by your firm, shall be final, inclusive of all taxes and irrevocable, thus no escalation or changes whatsoever will be allowed.

Payment: 100% payment will be made on completion of job/supplies through crossed cheque in the name of M/s _____ within 15 days after successful supply of items.

Tax Deduction: All applicable taxes will be deducted as per the Government Rules.

Arbitration: The supplier / contractor shall be construed according to the laws of Pakistan. Any difference of opinion or dispute arising between the parties in relation to this procurement shall be settled amicably by both the parties. In case of any difference/dispute arising between the parties, the matter shall be referred to Chairman NEPRA through Purchase and Disposal Committee (P&DC) of NEPRA as arbitrator whose decision shall be final and binding upon both the parties.

Force Majeure:

(i) Neither the Purchaser nor the Supplier shall be responsible for each other in any manner whatsoever in the event of the performance of the contract being delayed by causes beyond his or its control like strikes, act of God, Civil commotions, restraints of ruler, flood, riots, fire, storms, war or similar occurrence. As soon as the supplier starts suffering a disruption of work or any delay, due to Force Majeure, he shall forthwith notify the Purchaser in writing of the cause of the delay and take possible steps to curtail it.

(ii) The supplier shall provide the purchaser with all the necessary proof of the occurrence of the events and its effects on the contract performance within 7 days from the start to Force Majeure event.

(iii) The purchaser shall be entitled to conduct investigation into the cause of delay reported by the Supplier.

(iv) Where the delay was due to genuine Force Majeure event it shall extend the delivery for a period equal to the period in which such Force Majeure remains operative.

(v) Such extension in delivery period, due to Force Majeure, shall not entitle the supplier any claim(s) of extra cost from the purchaser.

4. If the contents of this contract agreement are acceptable to you then kindly return the enclosed duplicate copy duly signed and stamped as a token of your acceptance.

5. Prompt delivery will be appreciated.

Director General (Administration)

Copy to:

Addl. Director General (Finance), NEPRA

M/s _____ have read and understood the terms & conditions and we accept every aspect of the same.

Signature & stamp of the selected vendor